

Have you ever been convicted of a crime? _____ Yes _____ No
A positive response is not an automatic bar to employment with the company. The offense for which the person was convicted in relation to the position to which they have applied will be considered.

If yes, explain. _____

EDUCATION

<u>School</u>	<u>Location</u>	<u># of Years Completed</u>
Elementary _____		
High School _____ or G.E.D. _____		
Post High School Education _____		
Degree, Certificate or Subjects Studied _____		

EMPLOYMENT HISTORY (must be completed)

Start with most recent employer. Include military history and rank. Include part-time positions.

If currently employed, may we contact your current employer? _____ Yes _____ No

Employer's Name _____

Address _____ Phone # (____) _____

Name & Title of Supervisor _____

Your Job Title _____

Your Duties _____

Date Hired _____ Date Left _____

Starting Rate of Pay \$ _____ per _____ Ending Rate of Pay \$ _____ per _____

Reason for Leaving _____

Employer's Name _____

Address _____ Phone # (____) _____

Name & Title of Supervisor _____

Your Job Title _____

Your Duties _____

Date Hired _____ Date Left _____

Starting Rate of Pay \$ _____ per _____ Ending Rate of Pay \$ _____ per _____

Reason for Leaving _____

Employer's Name _____

Address _____ Phone # (____) _____

Name & Title of Supervisor _____

Your Job Title _____

Your Duties _____

Date Hired _____ Date Left _____

Starting Rate of Pay \$ _____ per _____ Ending Rate of Pay \$ _____ per _____

Reason for Leaving _____

Employer's Name _____

Address _____ Phone # (____) _____

Name & Title of Supervisor _____

Your Job Title _____

Your Duties _____

Date Hired _____ Date Left _____

Starting Rate of Pay \$ _____ per _____ Ending Rate of Pay \$ _____ per _____

Reason for Leaving _____

ACTUAL EXPERIENCE IN ANY OF THE FOLLOWING DEPARTMENTS

(Please check any that apply)

<u>SERVICE DEPARTMENT</u>	<u>SALES DEPARTMENT</u>	<u>PARTS DEPARTMENT</u>
<input type="checkbox"/> Service Manager	<input type="checkbox"/> Sales Manager	<input type="checkbox"/> Parts Manager
<input type="checkbox"/> Shop Foreman	<input type="checkbox"/> Farm Machinery Sales: <input type="checkbox"/> New <input type="checkbox"/> Used	<input type="checkbox"/> Parts Clerk
<input type="checkbox"/> Tractor Mechanic		
<input type="checkbox"/> Implement Mechanic	<input type="checkbox"/> Light Industrial Equip. Sales	
<input type="checkbox"/> Hydraulic Mechanic	<input type="checkbox"/> Lawn & Garden Sales	
<input type="checkbox"/> Small Engine Mechanic	<input type="checkbox"/> Truck Sales	
<input type="checkbox"/> Farmstead Mechanization Tech.	<input type="checkbox"/> Auto Sales	<u>OFFICE</u>
<input type="checkbox"/> Machine Set-Up		<input type="checkbox"/> Office Manager
<input type="checkbox"/> Electrician	<u>OTHER</u>	<input type="checkbox"/> Bookkeeper
<input type="checkbox"/> Electronics	<input type="checkbox"/> Janitor	<input type="checkbox"/> Cashier
<input type="checkbox"/> Diesel Mechanic	<input type="checkbox"/> Carpenter	<input type="checkbox"/> Secretary-Stenog.
<input type="checkbox"/> Refrigeration	<input type="checkbox"/> Building Maintenance	<input type="checkbox"/> File Clerk
<input type="checkbox"/> Truck Driver		<input type="checkbox"/> Data Entry
<input type="checkbox"/> Welding		

SKILLS AND KNOWLEDGE

Additional paper may be added in order to adequately answer the following questions.

How long have you worked with farm equipment? _____

Do you have a farm background? _____

Have you worked for other farm equipment dealers? Yes No
If so, what line of equipment? _____

Have you had any experience with light industrial equipment? Yes No
If so, what kind have you operated? _____

Have you worked for other industrial equipment dealers? Yes No
If so, what line of equipment? _____

Have you had experience with lawn and garden equipment? Yes No
If so, what kind have you operated? _____

Have you worked with other lawn and garden equipment dealers? Yes No
If so, what line of equipment? _____

Do you have diagnostic/repair training and experience in farm, construction, golf course, turf, or lawn/garden equipment? Yes No.
If yes, explain.

Do you have sales training and experience in farm, construction, golf course turf, or lawn/garden equipment? Yes No.
If yes, explain and include if your experience has been in counter sales or outside sales.

Do you have experience in parts inventory? Yes No.
If yes, explain.

Do you have clerical or accounting training and experience? Yes No.
If yes, explain.

If you are applying for a truck driver or outside sales position, can you provide a copy of your state driver's license and your commercial driver's license at the time of employment?
Yes No.
If no, explain.

Have you ever tested positive for drugs or alcohol or been issued a moving violation while professionally driving? Yes No.
If yes, explain.

Note to Applicants: DO NOT ANSWER THIS QUESTION UNLESS YOU HAVE BEEN INFORMED ABOUT THE REQUIREMENTS OF THE JOB FOR WHICH YOU ARE APPLYING.

Are you capable of performing in a reasonable manner, with or without reasonable accommodation, the activities involved in the job or occupation for which you have applied?
 Yes No.

PERSONAL REFERENCES (Do not list relatives or former employers)

Name Address Phone Occupation # Years Known

1. _____

- 2. _____
- 3. _____

PLEASE READ BEFORE SIGNING

At Will Employment Release

I acknowledge and understand that my employment with Finch Services, Inc. (“the Company”) is “at will”. This means that either Finch Services, Inc. or the employee may terminate the employment relationship, with or without notice, for any reason, with or without cause, unless required by law. Nothing in the Employee handbook or any other Company document or statement will be considered as creating guaranteed or continued employment, termination for cause, or any other guarantee or continued benefits.

Applicant Reference Release

I hereby authorize Finch Services, Inc. (“the Company”) to contact any company, person, or educational institution I listed as a reference on my employment application. I hereby allow any company, person, or educational institute I listed as a reference on my employment application to disclose any information they may have regarding my qualifications for employment, including but not limited to employment dates, descriptions of jobs performed, salary and wage rates and personal attributes.

I agree to release and discharge Finch Services, Inc. successors, employees, officers, and directors as well as any company, person or educational institution I have listed as a reference for all claims, liabilities, and causes of action, known or unknown, fixed or contingent, for providing or receiving any information regarding my qualifications for employment. This release includes, but is not limited to, claims of defamation, libel, slander, negligence, or interference with contract or profession.

The information I have provided in this Application for Employment is true, correct and complete. I understand that any false, incomplete or misrepresented information of any kind will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment.

The application shall be considered active for a period of time not to exceed ninety-(90) days. Any applicant wishing to be considered for employment beyond this time should submit an updated application.

I understand that the Company requires the successful completion of a drug and/or alcohol test as a condition of employment.

I fully understand and accept all terms and conditions in the above statement.

Applicant’s Signature

Date